

Notice on "Truck In-Out Ticket" & "Loading Bay Card"

Dear All,

In order to strengthen the management of freight passages in the **Shanghai New International Expo Centre** (hereinafter refer to as the **SNIEC**), and improve the efficiency of trucks entering and leaving the venue, **SNIEC** has formulated the procedures for handling the "Truck In-Out Ticket" and "Loading Bay Card":

1. Timetable of Site Operation - (timetable may alter upon notice on-site)

June 4	05:30 - end of the day
June 5 - 7	07:15 - end of the day
June 11	12:00 - end of the day

2. Location: refer to "on-site operation information", there are 3 locations to apply for "Truck In-Out Ticket" and "Loading Bay Card".

3. Documents: present the driving license, driver's license, truck license number, **Participation Certification** and the **Loading Bay Code** where the booth is located (please log in to the website: www.wes-expo.com.cn and enter the booth number to query). The samples of "Truck In-Out Ticket" and "Loading Bay Truck Pass" are as follows (**the samples are for reference only, the final ones decided and issued by the SNIEC**):



4. Billing Mode:

- (1) Loading & unloading service management fee: RMB50/90 minutes (including parking fee RMB20)
- (2) The deposit is RMB300. Within 90 minutes of the specified time, trucks that have completed the loading and unloading operations and leave the venue, the deposit will be returned. Fail to do it, RMB100 will be deducted for every 30 minutes, and the deposit of RMB300 will not be refunded for more than 90 minutes. If the "Truck In-Out Ticket" is damaged or lost, a compensation of RMB50/piece will be required.

5. Return: start timing by swiping the card when entering the loading bay; swiping the card again when leaving the loading bay to stop timing. Return the ticket and card at the original location where the ticket and card were issued.

6. All trucks should follow the security command of **SNIEC** to enter and exit the venue orderly.

The notice is important, so please tell each other.

Worldwide Exhibitions Service Co., Ltd. (**WES**)

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